

CLUTTER BOOT CAMP

- **SIGNS OF CLUTTER:**
- **WHY GET ORGANIZED?**
- **STAGES OF CLUTTER:**
 - 1.
 - 2.
 - 3.

THE BASIC TRAINING

- ★ **S**ort
- ★ **T**oss
- ★ **A**ssign
- ★ **R**e-evaluate

PAPER

- R**
- A**
- P**

SPECIAL OPERATIONS - YOU DO IT!

AHA!

MY WOW – WITHIN ONE WEEK

1. _____
2. _____
3. _____

ACTION FILES	
<input type="checkbox"/>	To Do
<input type="checkbox"/>	To Go
<input type="checkbox"/>	To Pay
<input type="checkbox"/>	To File
<input type="checkbox"/>	Waiting For

